

CREDIT BY EXAMINATION PROCEDURES

PHYSICS DEPARTMENT

Procedures

1. The student **MUST** meet with the Chair of the Physics Department for permission to take the Credit by Exam. If the Chair approves, the student must follow the steps outlined below.
2. Complete the 'NJIT Credit By Exam Request Form' at the following link:
<https://generalssb-prod.ec.njit.edu/BannerExtensibility/customPage/page/stuCREDITByExam>
Once approved, the Physics Department will arrange a date and time for the student to take the exam. The credit by exam will be administered during the final exam period in Fall, Spring & Summer semesters.
3. A \$50.00 fee will be applied to your student account. The Office of the Registrar will process the credits for students with passing grades. The credits will appear on your NJIT academic transcript similar to transfer credit, which will not affect the Grade Point Average (GPA).
4. Exams will be 2.5 hours in duration. Exams will be on campus, in person unless otherwise instructed.
5. The Physics credit by exam does **not** include the lab component (example: PHYS 121A). The lab can be taken over the Summer/Spring or Fall semester. Students may require a permit to take the lab. Students can apply for a permit at: <https://physics.njit.edu/permits>